



RETAIL VENDOR REGISTRATION

Main Street Laurens' 17th Annual Squealin' on the Square
KCBS STATE CHAMPIONSHIP BBQ Cook-Off
October 6 & October 7

With the Courthouse Square as the centerpiece of this event, historic downtown comes alive as hundreds of people arrive for the festivities. We are interested in a variety of participants to keep our event appealing. Applications are now being accepted on a first-come, first serve basis. Due to site space, booth space is limited. **The Committee reserves the right to final selection.**

RULES & REGULATIONS

1. Date: Friday, Oct 6 and/or Saturday, Oct 7 → **please note days of participation on application**
2. Time: 4pm–10pm 10am–8pm
3. Location: Downtown Laurens – Courthouse Square (Hwy 76)
4. Booth Spaces: Fee Schedule:
\$175 Before August 1
\$225 August 1 – Sept 15
\$275 September 15 – until reach capacity
5. Spaces are 12 feet wide by 10 feet deep. No tables or chairs are provided. Any shelters, tables or display racks provided by the retail vendor must be removed no later than MIDNIGHT Sat. **Must maintain booth space until close of festival.** (Anyone leaving early may not be allowed to participate in the future)
6. Canopies are welcomed and encouraged, but **MUST NOT** exceed booth space. This will be strictly enforced.
7. Vendors may begin assembling areas at 2p Friday and 7:30a Saturday. Areas must be set up and **all service/supply vehicles removed from the square by 3p Fri and 8:30a Sat.**
8. Electrical power is provided only for those who request it. Extension cords will not be provided.
9. All booth spaces must be **cleared and cleaned** by 11p Sat.
10. Commercial items, consignment shops, imported items, & retail shops are considered RETAIL ITEMS. Handcraft vendor applications available upon request. To be considered a handcraft vendor, items must be hand-made by the craft participant – hand painted, hand carved, etc. by the participant. No imports.
11. If selling food items, vendor must comply with all *DHEC regulations*. Please coordinate with the Laurens County DHEC representatives (833-0000). **MUST LIST ALL ITEMS TO BE SOLD AT BOOTH.**
12. **No solicitation outside of allotted booth space.**
13. **Please note the food restrictions listed below.** There is an additional 75/25 profit split for any foods sold. 75% of your food sales are yours and 25% of your sales are Main Street Laurens. Tickets ("Q-pons") will be sold at the "Ticket Tent" in \$1 increments. Please post signs on your booth stating tickets required for each food product. **No exception on the ticket sales process.**
14. Applications accepted on a first-come, first serve basis.
15. Cancellations after August 15, 2017 will result in forfeiture of entire space deposit.
16. Main Street Laurens carries **NO** insurance for participants and **WILL NOT** be liable for loss or damage from any cause.
17. A *City of Laurens Business License is required and this application serves as the license - fee included in this application*

Items NOT PERMITTED by participants:

- Drink products (water, soft drinks)
- Anything that can be considered a weapon of any kind (some exceptions may apply)
- Fireworks, stink bombs, etc.

All items **MUST BE APPROVED** by the Squealin' on the Square Event Committee prior to setting up booth.

Laurens Squealin' on the Square – Oct. 6 & Oct. 7
RETAIL VENDOR Application Form

_____ Date Received
_____ Approved _____ Unapproved

BUSINESS NAME:

ADDRESS:

CITY: STATE: ZIP:

CONTACT PERSON: TELEPHONE:

EMAIL:

Booth Description:
Include: **(PHOTOS MUST BE SUBMITTED WITH APPLICATION)**
• Brief description, **MUST include ALL items to be sold.**
Additional information may be attached to this form or additional pages may be used.

WILL YOU BE USING A TENT? SPECIAL NEEDS:

Will you be participating (Check ONE): *Friday* *Saturday* *Both*

WILL YOU REQUIRE AN ELECTRICAL CONNECTION? (110V ONLY)
 YES NO

First time participants must include setup photographs. Mail photographs, this application and fee (see fee schedule) payable to Main Street Laurens to:
Squealin' on the Square – PO Box 1736 – Laurens, SC 29360
Contact the Main Street Laurens office at 864-984-2119 with questions.

Participant's Agreement
The undersigned agrees that he/she will be responsible for any loss or damage to his/her work during Squealin' on the Square. He/She agrees to abide by all rules as set forth by the Squealin' on the Square Officials and as explained in the materials enclosed with this application. My signature below and enclosed payment indicate that I understand that failure to abide by these rules and regulations may result in the termination of my contract and my participation in future events with Main Street Laurens. **I also agree to maintain my booth space until the close of the event and understand that if I don't I may not be allowed to participate in the future.**

Application fee and photo must accompany this application. This is a rain or shine festival - No refund due to weather. The registration fee is refundable until August 15, 2017.

PARTICIPANT'S SIGNATURE

CONDITIONS

The Squealin' on the Square Barbecue Cook-off Committee reserves the right to reject any application. If your application is not accepted, your money will be refunded. However, no refunds of the application fee will be made once you have been accepted into the contest. Any photographs or videos taken of your team on-site become the property of Main Street Laurens and may be used for promotional purposes.

By signing the application, contestants agree to indemnify and hold Main Street Laurens, the Squealin' on the Square Committee, the city of Laurens, the Laurens CPW, their employees, agents and volunteers, harmless from any and all claims made against same; including without limitation, all costs, liabilities, judgments, expenses, damages or reasonable attorneys' fees, arising out of, or in connection with; (1) any structure erected by Contestant; (2) any apparatus, equipment or personal property used by Contestant; (3) any act or omission to act of Contestant, its agents, invitees, participants, representatives, employees, servants, and assigns; and (4) any claims made on account or resulting from contestants participating in the contest. Any legal action concerning this contract will be conducted in the County of Laurens, South Carolina.