

# SQUEALIN' ON THE Square

## FOOD VENDOR REGISTRATION

Main Street Laurens' 18<sup>h</sup> Annual Squealin' on the Square

KCBS STATE CHAMPIONSHIP BBQ Cook-Off

October 5 & 6, 2018

Applications are now being accepted on a first-come, first serve basis. Due to site space, booth space is limited. The Committee reserves the right to final selection.

**\*\*NOTE-Food vendors must present a certificate of insurance showing Main Street Laurens as an Additional Named Insured with your application.\*\***

**\*\*EFFECTIVE 2011: NO PETS ARE ALLOWED IN ANY FOOD VENDOR BOOTHS (Service dogs excluded)**

### RULES & REGULATIONS

1. Date: Friday, Oct. 5 and/or Saturday, Oct. 6 → please note days of participation on application

2. Time: 12pm–10pm 10am–8pm

3. Location: Downtown Laurens – Courthouse Square (Hwy 76)

4. **Booth Fees: (includes 110v electricity & \$20 City of Laurens Business License Fee):**  
**\$150 Before August 15**  
**\$200 August 15 until we reach capacity**

5. **Spaces are 15 feet x15 feet.** (You must inform us if you need additional space). **\$50 fee for each additional 5 feet of space – effective 2005 competition.**

6. Food vendors may begin assembling areas by 8:00 am Friday and 7:30 am Saturday. Areas must be set up and vehicles removed from the square by 12p Fri. and 8:30a Sat. Areas must be set up and **all service/ supply vehicles removed from the square. Must maintain booth space until close of festival.** (Anyone leaving early may not be allowed to participate in the future)

7. Electrical power is provided only for those who request it. Extension cords will not be provided.

8. Canopies are welcomed and encouraged, but **MUST NOT** exceed booth space. Any shelters, tables or display racks provided by the vendor must be removed by the vendor no later than MIDNIGHT Saturday. **Vending area must be clean and clear of trash and debris.**

9. **Food Vendors are allowed to sell tea and lemonade ONLY.** Main Street Laurens will sell soft drinks and water from at least 2 drink locations on opposite sides of the square. **NO EXCEPTIONS.**

10. **Ticket sales:** as a vendor, there is an additional 80/20 split. 80% of your food sales are yours and 20% will be returned to Main Street Laurens. Tickets ("Q-pons") will be sold at the Ticket Booths in \$1 increments. Please post signs on your booth listing tickets required for each item. **If a vendor accepts cash instead of tickets, they will be asked to leave immediately and the participant's tickets remain the property of Main Street Laurens. No exceptions.**

**11.** Any shelters, tables or display racks provided by the participant must be removed no later than 10p Sat. Water and electrical hookups available at no charge (no sewer). All contestants must adhere to all health (864/833-0000), electrical, fire and other codes applicable to this event (must provide fire extinguisher).

**12.** The steering committee reserves the right to deny any application at any time.

**13.** Cancellations after August 15, 2018 will result in forfeiture of entire space deposit.

**14.** Main Street Laurens carries **NO** insurance for vendors and **WILL NOT** be liable for loss or damage from any cause.

**15.** A *City of Laurens Business License is required and this form serves as that license - fee included in this application.*

**16. South Carolina Sales Tax** is the responsibility of each vendor and should be collected and paid by that vendor. The South Carolina Department of Revenue will require a sales tax number if/when visiting the festival. Forms can be obtained either by calling the SC Department of Revenue or online at [sctax.org](http://sctax.org).

For more information, contact Jonathan Irick, Executive Director of Main Street Laurens via email at [mail@mainstreetlaurens.org](mailto:mail@mainstreetlaurens.org) or by phone at (864) 984-2119. We look forward to hearing from you!

CHECKLIST:

1. \_\_\_\_ Application for participation in the 2018 Squealin' on the Square has been completed and is legible.
2. \_\_\_\_ Appropriate payment included
3. \_\_\_\_ Foods to be sold are listed on application
4. \_\_\_\_ Certificate of insurance

All food items must be listed on the application.
---

**Laurens Squealin' on the Square – Oct. 5 & 6**  
**FOOD VENDOR Application Form**

\_\_\_\_\_ Date Received  
\_\_\_\_\_ Approved \_\_\_\_\_ Unapproved

VENDOR NAME: (Please Print)

ADDRESS:

CITY: STATE: ZIP:

TELEPHONE:

EMAIL:

**Food Description:**

Please include: FIRST TIME VENDORS MUST INCLUDE PHOTOS OF SET-UP

- Brief description, include process used.
  - Shows in which you have participated.
  - All food items must be listed in order to avoid duplication of specialty items.
- Additional information may be attached to this form or additional pages may be used.**

DAYS OF PARTICIPATION: (Check ONE) FRIDAY SATURDAY BOTH

LIST ALL ITEMS TO BE SOLD

WILL YOU REQUIRE AN ELECTRICAL CONNECTION?  
# Amps to be used \_\_\_\_\_ 110V \_\_\_\_\_ 220V (additional \$25 fee)

Include photographs of your team/setup. Mail photographs, this application and fee (see fee schedule) payable to Main Street Laurens to:

Squealin' on the Square – PO Box 1736 – Laurens, SC 29360

**Participant's Agreement**

The undersigned agrees that he/she will be responsible for any loss or damage to his/her work during Squealin' on the Square. He/She agrees to abide by all rules as set forth by the Squealin' on the Square Officials and as explained in the materials enclosed with this application. My signature below and enclosed payment indicate that I understand that failure to abide by these rules and regulations may result in the termination of my contract and my participation in future events with Main Street Laurens. **I also agree to maintain my booth until the close of the event and understand that if I dont, I may not be allowed to participate in the future.**

Application fee and photo must accompany this application. This is a rain or shine festival - No refund due to weather. The registration fee is refundable until August 15, 2018.

PARTICIPANT'S SIGNATURE

**CONDITIONS**

The Squealin' on the Square Barbecue Cook-off Committee reserves the right to reject any application. If your application is not accepted, your money will be refunded. However, no refunds of the application fee will be made once you have been accepted into the contest. Any photographs or videos taken of your team on-site become the property of Main Street Laurens and may be used for promotional purposes.

By signing the application, contestants agree to indemnify and hold Main Street Laurens, the Squealin' on the Square Committee, the city of Laurens, the Laurens CPW, their employees, agents and volunteers, harmless from any and all claims made against same; including without limitation, all costs, liabilities, judgments, expenses, damages or reasonable attorneys' fees, arising out of, or in connection with; (1) any structure erected by Contestant; (2) any apparatus, equipment or personal property used by Contestant; (3) any act or omission to act of Contestant, its agents, invitees, participants, representatives, employees, servants, and assigns; and (4) any claims made on account or resulting from contestants participating in the contest. Any legal action concerning this contract will be conducted in the County of Laurens, South Carolina.